

# **Modus Operandi of the International and Intercultural Communication Section of ECREA**

## **1. Status**

1.1. The International and Intercultural Section is an integral part of ECREA and exists under its authority.

1.2. The section is independent in its decisions and its strategic direction provided that it respects ECREA statutes and the policies and decisions of the Executive Board.

## **2. Membership**

2.1 The ECREA International Communication Section is constituted by all ECREA-members who join the section.

2.2 ECREA-members can join the International and Intercultural Section by expressing their interest via e-mail or letter to the chair or by registering at section events.

## **3. Section Business Meeting**

3.1 The section has a biannual business meeting, if possible at an ECREA event, otherwise at a time and place decided upon by the section executive team.

3.2 The business meetings are open to all ECREA- members. Only section members can vote at the business meeting. A simple majority of votes is required.

3.3 The Section Business Meeting is sovereign in making decisions regarding the general direction of the section, determining current issues to be addressed by the section and changing the modus operandi or mission statement. However, the section business meeting cannot take decisions that go against the general ECREA statutes or the decisions of the ECREA Executive Board.

3.4 Proposals for the amendment of the Modus Operandi and the Objectives of the Section shall be put to a vote, to take place on the same date as that set for the biennial business meeting. A simple majority is required for approval.

3.5 Proposals for the amendment of the Modus Operandi and the Objectives of the Section may be made solely by current members of the Section. Such proposals shall be made via email, addressed to the Chair of the Section Executive Team, previously to the Business Meeting to allow for inclusion in the Business Meeting Agenda.

3.6 Any change in the modus operandi or mission statement is subject to the approval of the ECREA Board.

3.7 The Section Executive Team will inform all section and ECREA members of the date of the Business Meeting, by email sent not later than 30 days before the event.

3.8 Minutes and decisions of the section business meetings shall be communicated to all section members by e-mail within a maximum of one month after the meeting.

#### **4. Section Executive Team**

4.1 The Section Executive Team consists of a chair and 2 vice-chairs.

4.2 The Section Executive Team is responsible for the day-to-day running of the section.

4.3 Chair and vice-chairs are elected every two years for a maximum term of 6 consecutive years (3 mandates).

4.4 Three months before the end of the mandate of the outgoing team, candidates can put themselves forward for election, as a team, by sending an e-mail to the chair.

4.4. The results of the election shall be communicated, by the new Executive team, to all section members by e-mail within a maximum of one month after the voting.

4.5 The Section Executive Team is accountable for its decisions to the section business meeting and the ECREA Executive Board.

#### **5. Voting Procedure for the election of the Section Executive Team**

5.1 Only Section Members and Chairs and Vice Chairs are eligible to vote and to be elected.

5.2 A simple majority of votes is required for the election of the Section's Executive team.

5.3 The election will take place by mail and/or through a voting procedure at an ECREA event or another event where the section can convene.

5.4 Each section member may be represented by another member by way of a written and signed proxy delivered before the voting.